

Guidelines for Digital Competitions

GENERAL

You must be a member of the Bainbridge Island Photo Club to submit images for competition.

The digital projection grouping is in addition to the print grouping.

All images may be captured either by using a digital camera or by scanning.

Bainbridge Island Photo Club rules apply that govern the number of images that may be submitted for a bi-monthly competition.

ENTERING YOUR DIGITAL IMAGES

Submit your images not later than midnight on the Friday before competition night. Follow directions contained in the Submissions Instructions at the end of this package. These instructions contain a statement of image display permissions, retention of images, and selection of any publication restrictions.

You will get a confirmation back before competition night. If you do not, send an email to the same location as your submitted images and ask for the confirmation.

Full instructions for preparing images for submission are included below.

FILE FORMAT AND LABELING

Each digital image should be submitted in the following format:

1. Convert files to the sRGB color space if not already in that space or convert to Gray Gamma 2.2 if submitting a gray scale image. If the submission is a color image and has not been converted to sRGB, it will be converted after receipt. If the submission is an obvious gray scale image and has not been converted, it will be converted after receipt unless specific instructions are received to leave it as an sRGB image
2. Images must be submitted as JPEGs
3. Use Maximum/12 while using the Image Size process
4. Images must be in the proper orientation for viewing when projected
5. The required image size is a maximum of 760 pixels along its longest dimension (a 760 pixel bounding box). Although the projector can project up to 1024 pixels horizontally, the 760 pixel limit has been chosen so that portrait (vertical) and landscape (horizontal) images will have the same visual impact. If an image does not have its largest pixel dimension equal to 760 pixels, the image will be resized to that dimension unless specific instructions are received to keep the dimensions smaller
6. The file name of the image must include the category selection (General, Special or Creative), last name, first initial, and name of image. Category coded as either G (General), S (Special), or C (Creative). Use underscores as separators preceding the image title. Note how the submitter's name is formatted. Note the use of capitals. No dashes between the words in the title!

File Name Examples

G_JonesJ_Watch My Title.jpg

S_ChangJ_Riding the Gray Bus.jpg

C_SmithA_Please Watch My Title.jpg

If Mac users run into a number of characters limit, complete the file name as far as you can, put the full title in the body of the submitting e-mail and a Windows user will add the full title. Mac users should make sure that ".jpg" is at the end of the file name.

SUMMARY OF INSTRUCTIONS

The CSSS principle will be used (Convert, Size, Save, Submit)

From your master image convert image to sRGB or Gray Gamma 2.2 profile. This step may be skipped and will be performed for you

Select Image Size window and set the max pixel dimension of 760 for competition

Save image with appropriate file name. Use JPEG quality Maximum/12

Submit image

DETAILED INSTRUCTIONS FOR PREPARING IMAGES FOR SUBMISSION

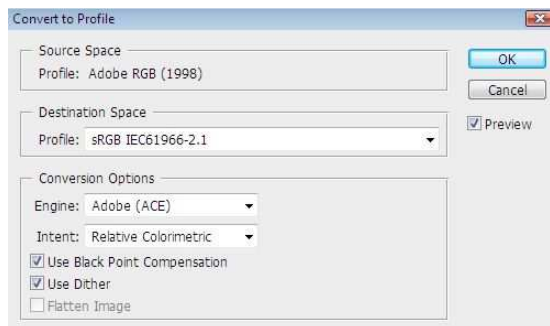
Manipulate your image until you are ready to submit

Save the image as your submission master. You will be submitting a suitably processed version of this image for the competition.

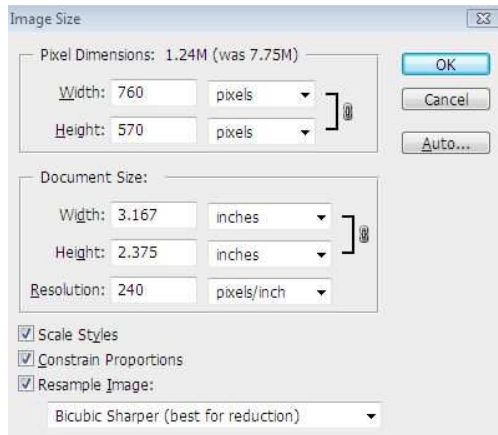
Flatten the image (if using layers) and make sure that you are in the 8-bit mode.

Specific Steps:

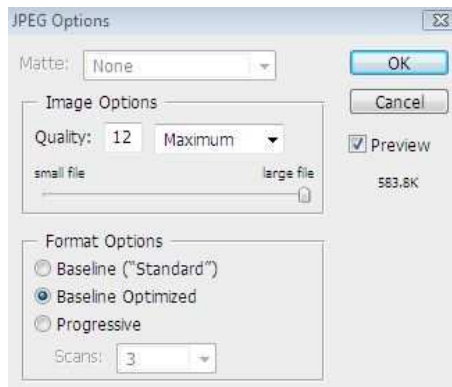
1. In Photoshop select Edit>Convert to Profile... If the Source Space is not sRGB then select sRGB for the profile in the Destination Space. For Intent choose Relative Colorimetric. Then choose Black Point Compensation and Use Dither. Note: If your image is a gray scale image, convert to Gray Gamma 2.2 instead of sRGB



2. Go Image>Image Size... Take the largest of the two pixel dimensions and make that less than or equal to 760 pixels and select Bicubic Sharper in the Resample Image menu (Bicubic if Bicubic Sharper is not available)



3. Select OK. Then select File>Save As... Make sure you use the naming conventions in the File Format and Labeling instructions above. Mac users must add .jpg to file name. Click Save. This opens a JPEG Options screen. Select Quality of Maximum/12 and then OK



4. You can now upload the newly created jpg file to the web site

Screen Viewing

After the image is submitted it will be processed by the club

The image will be converted to sRGB if necessary

The image will have a 4 pixel outside white stroke (border) added to provide a demarcation between the image and the black background

When shown on the screen in a competition the image will nearly fill the screen

SUBMISSION INSTRUCTIONS

Submission Mechanism

Once you have finished preparing your image(s) for competition, submit them by attaching them to one or more e-mails and sending to projectmyimages@biphotoclub.org . The subject line must be Images for Projection, or your images may not be received. In the body of the text indicate if more than one e-mail is being sent.

As mentioned in the guidelines above, your e-mail should be sent no later than midnight of the Friday before competition night and no sooner than when the previous competition has completed. Your e-mail will be redirected from the BI Photo Club site to two or three members of the club. The reason for two or three, rather than one, is to provide redundancy in case the primary recipient is unavailable.

You may submit up to six images during the above submission cycle. Attach no more than three images to an e-mail so that the e-mail will be able to pass through the various e-mail size filters (but don't try to send more than your ISP will handle for you).

Images that do not conform to the file type and size guidelines (i.e., JPEG files that fit in a 760 x 760 pixel area), or are INCORRECTLY TITLED may not be accepted. Although e-mail is the preferred channel for image submission, you may, with a prior e-mail to kenandflo@earthlink.net , make an arrangement to deliver or mail your images on a CD. The CD must be received by Friday at midnight.

You will be sent an e-mail confirmation by TWO days prior to meeting time from one of the recipients that your image(s) have been received and accepted.

Submission Permissions and Restrictions

Submitting an image to projectmyimages@biphotoclub.org will be subject to the following conditions:

- The image will be used as part of the digital competition at the club's next competition night.
- The image may be displayed on the club's web site unless specific instructions to not display are submitted in the transferring e-mail. When displayed on the club web site, the images will be reduced in pixel dimension and increased in JPEG compression so that they will not be attractive targets of image theft.
- The images will not leave the possession of the club for any reason unless for publication.
- The images will not be published by the club unless specific permissions and releases are obtained in advance from the submitting club member.
- By e-mailing an image, the submitter agrees that the document "Guidelines for Digital Competitions" has been read, understood, and agreed with.

APPENDIX

Calibration techniques

The laptop's monitor will be calibrated using hardware and software, and the digital projector will be calibrated to maintain consistent conditions for projection and judging. It is important for members to calibrate their monitors so they will not be surprised upon viewing their projected image. Calibration images will be available for members to download from the club web site to verify the visual "correctness" of their monitor's calibration. These same images will be used during projector setup for club competitions in addition to the basic calibration discussed above.

Software and hardware is available to precisely calibrate the submitter's monitor. In addition there is software that comes with the computer's operating system and with some image processing software suites which aides in monitor calibration.

Digital projector and laptop settings

The resolution of the laptop will be set to match the resolution of the projector when in a digital competition setting.

For competitions the images will be shown in actual pixels not in full screen.

The projector will be in its native resolution (typically 1024 x 768) and sRGB will be its profile. Select 4:3 aspect ratio in settings. Calibration images will be used to maintain consistent conditions for projection and judging.

Zoom/position the projector so that the 768 x 768 pixel bounding box nearly fills the screen from left to right.

Viewing Software

Nikon View will be used as the viewing software. Actual pixels will be chosen for competitions